



## 2025 Enrollment Request Form

### 1. Plan information

Plan sponsor

TOWN OF MANCHESTER

Group number

GPS employer ID

GPS branch number

#### Effective date requested:

(i.e., your proposed effective date, or on what day your coverage should begin)

Plan sponsor use ONLY: Please date stamp this document to indicate when you received the completed and signed form.

**To enroll in the UnitedHealthcare® Group Medicare Advantage (PPO) plan, please provide the following:**

### 2. Information about you (Please type or print in black or blue ink)

Last name

First name

Middle initial

Birth date

Sex: ☐ Male ☐ Female

Home phone number

( ) —

Mobile phone number

( ) —

Medicare number

☐ I give consent for UnitedHealthcare and its affiliates to call the phone number(s) I have provided using an autodialer and/or prerecorded voice technology.

**Permanent residence street address (Don't enter a P.O. box. Note: For individual experiencing homelessness, a PO Box may be considered your permanent residence address)**

City

County

State

ZIP code

**Mailing address (only if it's different from above. You can give a P.O. box)**

City

State

ZIP code

Email address (optional)

Last name	First name	Medicare number
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Some individuals may have other drug coverage, including other private insurance, TRICARE, federal employee health benefits coverage, VA benefits or State Pharmaceutical Assistance Programs.

**Will you have other prescription drug coverage in addition to our plan?** ☐ Yes ☐ No

If “yes”, what is it?

Name of other insurance

Member number	Group number
Rx Bin	Rx PCN (optional)

**Your answer to the following questions will not keep you from being enrolled in this plan:**

### 3. A few questions to help us manage your plan

**1. Would you prefer plan information in another language or an accessible format?** ☐ Yes ☐ No

If “yes”, please select from the following:

☐ Spanish ☐ Braille ☐ Large print ☐ Audio CD ☐ Data CD

If you don’t see the language or format you want, please call us toll-free at

**1-844-481-8820, (TTY 711)** during 8 a.m.-8 p.m. local time, Monday-Friday.

**2. Are you Hispanic, Latino/a, or Spanish origin? Select all that apply.**

<input type="checkbox"/> No, not of Hispanic, Latino/a, or Spanish origin	<input type="checkbox"/> Yes, Mexican, Mexican American or Chicano/a <input type="checkbox"/> Yes, Puerto Rican	<input type="checkbox"/> Yes, Cuban <input type="checkbox"/> Yes, another Hispanic, Latino, or Spanish origin	<input type="checkbox"/> <b>I choose not to answer</b>
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**3. What’s your race? Select all that apply.**

☐ American Indian or Alaska Native

☐ White

Asian:

☐ Black or African American

☐ Asian Indian

Native Hawaiian or Pacific Islander:

☐ Chinese

☐ Guamanian or Chamorro

☐ Filipino

☐ Native Hawaiian

☐ Japanese

☐ Samoan

☐ Korean

☐ Other Pacific Islander

☐ Vietnamese

☐ **I choose not to answer**

☐ Other Asian

☐ Member/Citizen of a federal or state recognized Tribe (name of Tribe)

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Last name

First name

Medicare number

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**4. What is your gender identity? Select one.**☐ Woman☐ Man☐ Non-binary☐ I use a different term:  
\_\_\_\_\_☐ **I choose not to answer****5. Which of the following best represents how you think of yourself? Select one.**☐ Lesbian or gay☐ Straight, that is, not gay or lesbian☐ Bisexual☐ I use a different term:  
\_\_\_\_\_☐ I don't know☐ **I choose not to answer****6. Do you or your spouse work?**☐ Yes ☐ NoIf “no”, what was your retirement date?

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**7. Do you have any health insurance other than Medicare, such as private insurance, Worker's Compensation, VA benefits or other employer coverage?**☐ Yes ☐ NoIf “yes”, please provide the following:

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Name of the health insurance

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Member number

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**8. Please give us the name of your primary care provider (PCP), clinic or health center.**Provider or PCP full name

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Provider/PCP number

(Please enter the number exactly as it appears on the website or in the Provider Directory. It will be 10 to 12 digits. Don't include dashes.)

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Are you now seeing or have you recently seen this provider?

☐ Yes ☐ No**9. Do you live in a nursing home, long-term care facility, or senior community?**☐ Yes ☐ NoIf “yes”, please give us information on the nursing home, long-term care facility, or senior community:

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Name

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Address

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City

State

ZIP code

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Date you moved there

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Last name

First name

Medicare number

**4. ATTENTION – please sign and date**

**Providing your email address above enrolls you in paperless delivery for some of your plan communications.**

You will get many of your required plan communications delivered electronically. We will send you an email when new communications (For example: Explanation of Benefits or the Annual Notice of Changes) are available online. You can access these communications through any device such as a computer, tablet or mobile phone.

**If you would rather have hard copies of required materials mailed to you, please check here:**

- ☐ Instead of paperless delivery, we will mail you hard copies of required materials. Please note that some communications are very large and may not fit in all mailboxes. You can change your preference for delivery at any time.

I understand that my signature on this enrollment request form means that I have read and understood the contents of this enrollment request form, including the Statements of Understanding, and that the information provided by me is accurate and complete. If my plan includes outpatient prescription drug benefits, I understand that my signature on this enrollment request form means that I will be automatically enrolled in my plan's outpatient prescription drug benefits which includes Part D and supplemental prescription drug coverage. I understand that if I intentionally provide false information on this form, I will be disenrolled from the plan.

**This enrollment request form must be signed, dated and received prior to your desired effective date. Upon receipt, the plan will process the form according to Medicare guidelines.**

**Signature of applicant/member/authorized representative****Today's date****5. Authorized representative information**

If I sign as an authorized representative, it means I have the legal right under state law to sign. I can show written proof (power of attorney, guardianship, etc.) of this right if Medicare asks for it. I understand that I will need to submit written proof of this right, to the plan, if I wish to take action on behalf of the member beyond this application. After this application has been approved and I have received my UnitedHealthcare member ID card, I can call customer service at the number on my UnitedHealthcare member ID card to update my authorization information on file.

**Signature****Today's date**

Last name First name Medicare number

## 6. For Individuals helping enrollee with completing this form only

Complete this section if you're an individual (i.e. agents brokers, SHIP counselors, family members, or other third parties) helping an enrollee fill out this form.

**Signature** (of individual who assisted in completing this form) **Today's date**

☐ Plan representative, check here if you signed above and assisted in completing this form.

Relationship to applicant

Name

Phone number

Address

**Sales representative/broker, please provide your signature and complete the information below:**

**Licensed sales representative/broker signature**

**Today's date**

Licensed sales representative/broker name (please print)

Agent/broker number

Referring broker number

## 7. For office use only

Agent name

Agent number

NIPR number

Effective date

Group number

PBP number

☐ SEP ☐ Employer Group SEP ☐ ICEP/IEP ☐ AEP (type) \_\_\_\_\_

UnitedHealthcare Insurance Company complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-800-555-5757 (TTY: 711). 注意：如果您說中文，您可以免費獲得語言援助服務。請致電 1-800-555-5757 (TTY: 711).

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